

DD/S&T-2486/69

20 June 1969

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MEMORANDUM FOR:

SUBJECT : Contract Status Reports

1. This is just a reminder of our agreement with Comptroller Office, DD/S&T, regarding the date for the submission of the first financial status report of any given contract where such reports are required. The present standard form simply says that the status report shall be submitted to the contracting officer not later than 15 calendar days after the close of the month covered by the report. It is essential that you add language to this requirement stating "the first report is due 30 days after the end of the month in which the contract becomes effective."

2. In order for the CIS system to provide consistent reports on the contractor's plan, it is necessary that the contractor's first report be submitted on a consistent date. That is the reason why additional language is necessary as indicated above.



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cc:

Distribution: Orig. - ORD Contract Team Chief
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